



Version 3.1  
Release Notes



# New Features & Updates

## General

### Custom Field Tooltips

- Added the ability for users to create tooltips for custom fields.

### Increase Username Length

- Increased the username length from 20 to 30.

### Updated Tab Appearance

- Changed the appearance of tabs in the **Forms**, **Hazard & Risk Register** and **Safety Reporting**.

## Aircraft Register

### Adding New Aircraft Types

- Added the ability for users to create new aircraft types.
  - The **Aircraft Type Setup** can be found via **Setup > Aircraft Type Setup**

### Aircraft Availability Notifications

- Added the ability for users to setup custom email and SMS notifications to be sent to both Air Maestro personnel and external personnel when an aircraft status changes.
  - The **Aircraft Notification Setup** can be found via **Setup > Aircraft Notification Setup**

## Check Forms

### Override Authorised Sign-Off Personnel

- Added the ability for examiners to override the authorised sign-off personnel for each check form instance.
  - The **Allow Examiner To Override Sign-off Personnel** setting can be found via **Setup > Recency Check Form Setup > Check Form Options**

## Document Library

### Document Version Number

- Changed the document version number to allow all alphanumeric characters.

## Global Reporting

### Scheduled Email Reports

- Added the ability for users to setup global reports to be automatically generated and emailed to users based on defined schedule.
  - The **Report Schedule** setup can be found in **Step 5** of the **Reporting Wizard**

## Leave & Entitlements

### Deselecting Weekends & Public Holidays

- Added the ability for users to deselect weekends and public holidays when applying for leave in **My Profile > My Entitlements**.

### Disabled Leave Types

- Updated the leave type drop-down list to no longer include disabled leave types.

### Leave Period Wording

- Added the ability to change the leave period wording from **last day of work and first day back** to **first and last day of leave**.

## Recency

### Company Recency Months Apart

- Added the ability for users to specify **at least [ ] months apart** for company recency items.

## Recency Dashboards

### Data Caching

- Updated the recency data cache to bring back all recency data to increase performance.

## Recency Scheduling

### Multiple Scheduled Recency Trainers

- Added the ability for users to select multiple recency trainers when creating a scheduled recency item.

## Rostering

### Import CSV Roster

- Added the ability for users to import a CSV roster template into the roster.
  - The CSV roster template requires the following columns in the order outlined below:
    - Air Maestro Personnel ID
    - Last Name
    - First Name
    - Date (DD/MM/YYYY)
    - Air Maestro Base ID
    - Base Name
    - Air Maestro Duty Code ID
    - Duty Code

## Safety Reporting

### Report Title in SMS Notification

- Updated the safety reporting SMS notification to include the safety report title.